

### **Code of Ethics**

### Integrity

- Conduct all business with honesty, transparency, and fairness toward clients, suppliers, and regulatory bodies.
- Accurately document fuel quantities, delivery schedules, and transaction records—zero tolerance for tampering.
- Avoid conflicts of interest and uphold confidentiality in sensitive logistics operations.

#### **Teamwork**

- Work seamlessly across departments—from dispatch and driving to customer service and maintenance.
- Encourage mutual respect, support, and inclusive communication among team members.
- Share knowledge and expertise to continuously improve operational efficiency and service quality.

## Safety

- Adhere strictly to hazardous materials handling regulations and fuel transport protocols.
- Maintain vehicles and equipment to ensure safe and leak-free delivery systems.
- Report incidents, near-misses, or safety violations promptly to prevent future risks.

# **Environmental Responsibility**

- Minimize fuel wastage and emissions through route optimization and proper fuel handling.
- Regularly inspect equipment for leaks or environmental hazards.
- Educate staff on ecological best practices and stay compliant with evolving environmental laws.

#### Professionalism

- Interact with clients courteously, even under pressure or tight delivery windows.
- Present a clean and professional image—vehicles, uniforms, and communication should reflect company standards.
- Uphold discretion when handling high-value or sensitive deliveries.

## Accountability

- Take personal ownership of assigned tasks, delivery accuracy, and customer feedback.
- Maintain transparent logs and documentation for auditing and performance reviews.
- Strive for continuous improvement through training, feedback, and openness to change.